

PANDEMIC PROGRAM & ACTIVITY MODIFICATIONS—STAGE 2

How to safely run an in-person Scouts Canada Activity during COVID-19

Introduction

During a declared pandemic, Scouts Canada must maintain a position of safety leadership and social responsibility. In alignment with our Safety First Policy, Scouts Canada's priority will be ensuring that activities are modified to ensure the safety of our members and to reduce the risk of disease transmission.

A Pandemic Operational Plan is required by most provinces at times of declared pandemics. This Pandemic Program & Activity Modifications Standard and the associated supporting documents are designed to meet the expected needs of most provinces.

Our Standards

- 1. The Standard applies to all departments, functions, Councils, groups, sections, staff, volunteers and those acting in support of Scouts Canada activities during a local, national or international pandemic.**
 - a. The National Key 3 will determine the scope and duration of activation of this Standard.
 - b. Notice of implementation and effective date of this Standard shall be given by the CEO of Scouts Canada or a person designated by them to provide notice.
 - c. Incremental or greater requirements specified by Federal, Provincial and/or Municipal health and safety restrictions supersede those outlined in this Standard.
- 2. The objective is to ensure that appropriate program modifications are both communicated and implemented to reduce the risk of disease transmission among Scouting youth, Scouters, parents and others planning or attending Scouts Canada activities. Activities cannot violate a public health order.**
- 3. All Scouting in-person activities must ensure program and plans are modified to reduce the spread of illness.**
 - a. For the purposes of this Standard, an **'activity'** is any action or meeting involving those registered as members, or those eligible for membership in, Scouts Canada indulging in any gathering for the purposes of Scouting within or outside of Canada.
 - b. These include, but are not limited to, all section, group, functional and other meetings of any kind operating as Scouts Canada. This would include all section programming, all Council meetings, all training sessions, all events, all day camps, overnight camps, and all planning sessions for the purposes of Scouting.
- 4. Each Council and Group is responsible for ensuring, as much as practical and reasonable, that they are in compliance with Scouts Canada, Federal, Provincial and Municipal Government health and safety restrictions**
- 5. The Two-Scouter rule must always be in effect and maintained.**
- 6. Scouter to Youth ratio must be maintained at all times when conducting in-person Scouter activities.**



7. For ALL Scouting Group & Section in-person activities the following requirements are to be adhered to:**a. Physical Distancing**

- i. All Scouting in-person activities must be conducted **outdoors** and will be limited to a maximum of 16 youth per meeting split into two or more small teams (patrols) of 8 or fewer youth per patrol.
 - A 'patrol' is a general Scouting term for a small team, typically 6 to 8 youth that embodies the Scout Method—Patrol System. Specifically, this refers to Lodges (Colony: Beavers), Lairs (Pack: Cubs), Patrols Troop: Scouts) and Expedition Teams (Company: Venturers).
- ii. In addition to the 16 youth maximum, all Scouting in-person activities must be limited to 50 people total, including parents, Scouters, youth, helpers, activity providers and other persons in the group or any gathering restrictions of a municipality or province that the event/meeting/gathering or activity is taking place within, whichever is fewer.
 - This includes persons who are not actively participating in the activity but remain with the group—typically parents or grandparents of the youth.
- iii. All meeting and activities are to be modified to maintain a physical distance of at least two meters (2m or 6 ft) from participants.
- iv. Minimise physical contact, unless required for an emergency, including all common greetings, such as handshakes.
- v. Drop-off and pick-up procedures must be modified to ensure compliance with this standard.

b. Vulnerable populations

- i. Adults and Scouters should be aware of their provincial health guidance for 'Vulnerable Persons' or "At-Risk" persons and take additional risk controls that they determine appropriate, e.g. maintaining physical distance, wearing PPE, reducing potential exposure time. Vulnerable adults must discuss with the Scouter-in-Charge to ensure appropriate risk management controls are acceptable.
- ii. Youth with underlying conditions, medical and/or behavioural complexities may attend Scouting activities, however, it is important for parents/guardians to work with their child's health-care providers so that an informed decision can be made. Parents must inform the Scouter-in-Charge in advance to ensure appropriate risk management controls are considered.
 - Where there is a vulnerable person in their household, the member must consider carefully if they should attend.

c. Cleaning & Hygiene

- i. The Scouter-in-Charge will ensure that appropriate levels of hygiene, cleaning and disinfecting, where realistically possible, are planned and executed.
 - Surfaces on playgrounds need routine cleaning with soap and water, including high touch surfaces made of plastic or metal.
 - Cleaning of wooden surfaces is not recommended by government authorities.
- ii. Hand washing stations and/or Alcohol Based Hand Rub with a minimum 60% alcohol concentration must be made available.
 - Soap and water are preferred as it is the most effective method and least likely to cause harm if accidentally ingested
- iii. Use of shared objects (e.g. gym or sports equipment, art supplies, games) should be limited when possible, or the objects should be cleaned between each use.

d. Screening

- i. The Scouter-in-Charge must ensure that all Scouters, parents, youth and others attending the activity are reasonably informed of the requirements and associated risks of participation.



- ii. All participants must be provided a **self-assessment screening checklist** to perform screening of their children or themselves before arriving at the planned Scouting activity.
 - It is understood that some allergies or pre-existing conditions may express similar symptoms to COVID-19. If in doubt consult a medical professional.
- iii. Scouters, parents or guardians and youth must not attend the programs or other Scouting activities if they are sick.
 - Where there is another sick person in their household, the member should consider carefully if they should attend.
- iv. All persons ordered, and family members (or social bubble) of persons ordered, to quarantine or self-isolate under a Public Health order of a Municipality, Province or an order made under the Federal Quarantine Act are prohibited from in-person Scouting activities.
- v. If a person develops symptoms while participating in a Scouting activity the Scouter-in-Charge must follow the **Supporting a Symptomatic Person Guideline** and must complete and submit a Safe Scouting form (safety incident) to Safe Scouting following the **Incident Management Procedure**.
 - Youth who develop symptoms while at a Scouting activity may be asked to wear a mask and isolate in a separate area until a parent arrives for pickup, the youth must be kept at least 2 metres away from other individuals.
- vi. For the purposes of contact tracing, attendance and screening result must be recorded for everyone attending the activity including Scouters, youth, parents and anyone else on the activity site. Records must be maintained for a minimum of 6 weeks following each activity to facilitate contact tracing in the event of an outbreak

e. Personal Protective Equipment

- i. Unless prescribed by local regulations, personal protective equipment, such as masks are not mandatory, beyond those used by persons as part of regular precautions for the hazards normally encountered in their regular course of work (e.g. cleaning and handling chemicals).
- ii. The Group Commissioner, in conjunction with the Scouter-in-Charge, may additionally require the mandatory use of masks for a planned activity. This needs to be communicated to all participants in advance.
- iii. Meetings, events and activities must be designed to eliminate, as much as practical, the need to be less than 2 meters apart.

f. Emergency Response & Risk Management

- i. An updated hazard identification and risk assessment is conducted for the activity location and planned activity.
- ii. Emergency Response Plan (ERP) is updated to reflect pandemic requirements and local conditions.
- iii. Modified Adventure Application Form (MAAF) is updated for the site to be visited, expected weather conditions, location and municipal requirements.

g. Food Provision

- i. Eliminate or minimise food provision for regular meetings.
- ii. No self-serve buffet-style meals.
- iii. Food and/or drink sharing is prohibited.
- iv. Clean and disinfect eating and cooking equipment after use.

h. Overnight Camping

- i. Overnight camping is prohibited for all Scouts Canada members and activities.



i. Approvals

- i. The Scouter-in-Charge must complete a **Modified Adventure Application Form** (“MAAF”) for all outdoor activities or those activities away from the usual meeting place. This includes Category 1 outdoor activities.
- ii. The Group Commissioner may approve one application form for multiple activities in the same location, including multiple days, if they are satisfied that the risk conditions and risk controls are not materially different from the initial discussions, verification and approval.

Review and Improve cycle

- This Standard shall be reviewed after 3 months for the initial review cycle.
- This Standard shall be reviewed when a potential local, national or international pandemic is suspected.
- Subsequent reviews shall be completed every three years, or more frequently as required by regulatory changes, BP&P or identified deficiencies.

Related Policies & Standards

- Safety First Policy
- Adventure Standards
- Communications Standards
- Program Standards

Related Procedures

- **Modified Adventure Application Form**

Resources

- **Meeting Space Risk Assessment**
- **Emergency Response Plan—Junior Sections**
- **Emergency Response Plan—Senior Sections**
- **Risk mitigation tool** for child and youth settings operating during the COVID-19 pandemic
- **Ontario: Approach to reopening schools** for the 2020–2021 school year
- **Alberta: K to 12 school re-entry**

Effective Date

September 15, 2020